



**HOWARD COLLEGE – OFFICE OF FINANCIAL AID
NON-ATTENDANCE FORM**

Date _____

Student Name _____

Student ID _____

INSTRUCTOR	COURSE	NUMBER OF ABSENCES	SIGNATURE

COMMENTS

The financial aid office *on your campus* must receive this form, completed by each of your instructors, within fifteen days from the date of this letter, indicating that you are in attendance and can successfully complete the course. Upon receiving this form, financial aid may reinstate your funds.

For additional information regarding financial aid eligibility, please see the financial aid Terms and Conditions listed on our website: www.howardcollege.edu.

Sincerely,
Financial Aid Office