



HOWARD COLLEGE – BIG SPRING
WORKFORCE TRAINING/CONTINUING EDUCATION
 1001 Birdwell Lane Big Spring, TX 79720
 (432) 264-5131 Fax (432) 264-5189

SEMESTER: _____ *HC STUDENT ID OR SOCIAL SECURITY#: _____ DATE: _____

NAME: _____
 LAST FIRST MI

ADDRESS: _____
 STREET CITY STATE ZIP

PHONE NUMBER: Home: _____ Work: _____ Birth Date: _____

EMPLOYER NAME: _____ EMAIL: _____

ETHNIC GROUP: _____ (WHITE, HISPANIC, AFRICAN-AMERICAN, etc.) MALE: _____ FEMALE: _____

*DO YOU HAVE CHILDREN UNDER 16 YEARS OF AGE? _____ (Y or N) *ARE YOU A VETERAN? _____ (Y or N)

DO YOU HAVE A HS DIPLOMA or GED? _____ (Y or N)

STUDENT DATA UPDATE FOR GOVERNMENT REPORTS

Please circle **YES** or **NO** to the following questions.

- | | | |
|--|-----|----|
| 1. Are you enrolled in a developmental class or Adult Basic Education (ABE) because of TASP Or placement scores? | YES | NO |
| 2. Are you receiving Pell Grant or other Federal assistance? | YES | NO |
| 3. Do you have a disability which substantially limits a major life activity? | YES | NO |
| 4. Do you have difficulty speaking or understanding instructions in the English language? | YES | NO |
| 7. Are you a homemaker no longer supported by public assistance and having difficulty obtaining Employment? | YES | NO |
| 8. Are you a single parent? | YES | NO |

THIS BOX IS FOR HOWARD COLLEGE USE ONLY:

WECM#: _____ **COURSE:** _____ **ROOM:** _____
INSTRUCTOR: _____ **CLASS DAYS:** _____ **TIMES:** _____
1st CLASS DAY: _____ **3rd CLASS DAY:** _____ **FINAL:** _____

I understand I can withdraw from the class under the following Continuing Education guidelines for withdrawals:

1. Prior to the first class day 100% refund
2. Prior to the second class day 70% refund
3. Second class day and beyond 0% refund

The withdrawal process includes contacting the Continuing Education office or the Registrar's Office during business hours to complete an official drop slip. Please sign and date below indicating that you have read and understand the guidelines for withdrawal

“Howard College...For Learning, For Earning, For Life!”

Signature: _____ Date: _____

Howard College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 1001 Birdwell Lane, Big Spring, TX 79720, 432-264-5100