

HOWARD COLLEGE
ACCELERATED ASSOCIATE DEGREE NURSING PROGRAM
(FOR LICENSED VOCATIONAL NURSES)

ACCELERATED ADN ADMISSION REQUIREMENTS

Prior to actual admission into the Accelerated Associate Degree Nursing Program, applicant must have successfully completed 21 hours of required support courses with a final grade of "C" or above. You may be enrolled in one of these courses (and have completed five) by the applications deadline; however, you must furnish proof of enrollment in the remaining course.

BIOL 2301	Anatomy & Physiology I	BIOL 2302	Anatomy & Physiology II
BIOL 2101	Anatomy & Physiology I (lab)	BIOL 2102	Anatomy & Physiology II (lab)
BIOL 2320	Microbiology	BIOL 2120	Microbiology (lab)
PSYC 2314	Life Span/Growth & Development		

It is the policy of Howard College not to discriminate on the basis of sex, race, color religion, age, national origin, veteran, or qualified disability in educational programs, activities admission, or employment policies.

ADMISSION REQUIREMENTS

All applicants to the Howard College Accelerated Associate Degree Nursing Program who have met the requirements for admission to the college will be forwarded to the selection committee.

However, meeting the requirements does NOT guarantee admission to the program. The following criteria will be used for admission to the RN Program:

1. Completed **Nursing** application for admission into the Accelerated Associate Degree Nursing Program.
2. Complete **Howard College** application form for admission Howard College.
3. **An official** transcript showing a "C" or better in all pre-requisite classes from each college/university attended sent to nursing.
4. **An official** VN transcript.
5. Results of **TEAS examination**. (see selection criteria for scoring)
6. Transfer of pre-requisite credits is contingent upon approval by the Program Director and Admissions.
7. Proof of the Hepatitis B series *
8. Proof of Varicella (chickenpox). Proof can be either medical records, titer or preferably series **(2 doses).

*Hepatitis B injection #2 is required one (1) month after the first injection. Hepatitis B injection #3 is required four (4) months after the first injection. This can also be proved with an antibody titer to check immunity.

**Varicella vaccine # 2 is given 4-8 weeks after the first injection.

The admission requirements documentation must be completed prior to **April 1 (June program) or October 15 (January program)** deadline. **An applicant's file is NOT complete until all of the above documents have been submitted. NO Applications will be accepted until after taking the TEAS entrance exam.**

Applicants are responsible for keeping their file updated with current addresses and phone numbers. Just changing your phone or address at the Admissions Office will not get that information into your Nursing file, as the Admissions Office does not forward that to us. If you have any questions, please contact Andi in the **nursing office, 432-264-5070, 264-5142 (fax) or email aschneider@howardcollege.edu**.

It is the applicant's responsibility to submit all required documents, to make all appointments, and to pay all fees for testing.

The Transition (Accelerated) ADN Program begins in January and June. Students who successfully complete this course then join the second year generic ADN students and continue throughout the following year with the second year generic ADN students depending upon successful completion of their courses.

BACKGROUND CHECK INFORMATION

In order to be considered as an applicant for the nursing program, the Texas Board of Nursing now requires all students to be fingerprinted and pass a DPS/FBI criminal background check prior to be accepted into a nursing program.

Within 2 – 3 weeks after application deadline you will receive instructions from Howard College Nursing on how to schedule fingerprints to begin the Board of Nursing background check process.

After fingerprints have been completed and received by the Board of Nursing you will receive one of the following:

- 1) A blue card which indicates your background check is clear. This will need to be turned into the nursing department to complete your application folder.**

OR

- 2) A letter from the Board of Nursing advising you to begin the Declaratory Order Process. This letter will need to be turned into the nursing department to complete your application folder.**

***Students who have a positive criminal history or answer "YES" to any question on the application for licensure will be required to go through the declaratory order process. If the nature of the issue can be resolved within the delegated authority of the Operations Department, there will be no charge and the student will be sent an "outcome letter" stating that they will be allowed to take the NCLEX upon graduation. If the nature of the criminal issue is beyond the delegated authority of the Operations Department and must be transferred to the Enforcement Department for the review, the student will be billed the \$150 review fee. Only upon receipt of the fee will the file be transferred to the Enforcement Department for review. This process could take up to 4-6 months or longer.

If an applicant cannot present a "blue card" or "outcome letter" then they are not eligible to be accepted into the program.

Successful completion of a background check does not guarantee licensure or employment after graduation.

Students may be required by a clinical facility to submit to a random selection for a drug-screening test. Students may be required by a clinical facility to submit to an additional background check and fingerprinting. If a student does not pass the background check or drug test and is unable to attend clinical, the student will be unable to fulfill the course requirements and possible failure of the course may occur. It is not the responsibility of the nursing faculty or Howard College to make alternative arrangements for clinical hours. Student selected alternatives will not be accepted.

Pre-Testing - Students seeking admission to the Associate Degree Nursing Program must take the Test of Essential Academic Skills Test (TEAS). The TEAS test can be taken once every 30 days. The maximum number of times the TEAS may be taken is three (3) in a year period. **Only TEAS scores will be accepted.** TEAS scores not taken at Howard College will be accepted from ATI that are mailed or emailed directly to the Howard College ADN office. The TEAS test will be given at the STEPS lab, (432) 264-5618. You will be responsible for registering and paying for the TEAS exam through the ATI website (www.atitesting.com).

Computer Access

Internet access and access to a computer compatible with Microsoft Office are necessary for the online courses in the second year of the program.

Online Nurses Classes

The second year of the ADN program is taught in an online environment. For the online nursing classes, travel to Howard College in Big Spring will continue to be required. Every effort will be made to combine activities in order to decrease the number of times students are required to be on campus. All testing will take place on the Big Spring campus per course schedule.

Please note: Lecture courses are online; however the clinical courses are in a traditional environment.
If accepted to the Accelerated ADN Program:

Prior to the first class day, students are required to have:

- a) A physical examination (completed after March 1 or January 1 of the year of admission);
- b) The results of a PPD (completed after March 1 or January 1 of the year of admission);
- c) Proof of MMR immunization (a signed statement by medical practitioner showing dates or MMR Titer level);
- d) Students are required to have completed the Hepatitis B series (3 injections) before attending clinical;
- e) TDAP vaccination (proof of within the previous 10 years);
- f) Current CPR certification - American Heart Association for Health Care Providers, BLS course (current within 2 months of admission);
- g) Proof of health/hospitalization;
- h) Completed the Nursing Boot Camp. **(This is an orientation you will attend if accepted into the program and is for nursing only, no registration required);**
- i) Current **VN license** to practice in the state of Texas or **valid work permit** for new graduates. New graduates must take and pass the state board exam prior to the Fall/Spring semester. Failure to accomplish will result in suspension from the program;
- j) Drug screening.

Guidelines drafted from American College Health Association and CDC Guidelines: 1/2000

LIABILITY AND HEALTH INSURANCE

Students enrolled in the Associate Degree Nursing Program are required to purchase liability and health insurance prior to the beginning of clinical experiences and to maintain such insurance for the duration of their enrollment. A break in enrollment of either liability or health insurance will result in the student's inability to attend clinical. Arrangements to purchase liability insurance at a reduced group rate will be made through the Howard College Business Office in conjunction with the payment of other required fees. Students are required to purchase health insurance at their own expense.

**CURRICULUM FOR ACCELERATED ASSOCIATE DEGREE NURSING PROGRAM
FOR LICENSED VOCATIONAL NURSES**

Summer Entry

Credit Hrs

Summer Flex

RNSG 2307	Transition to Nursing Practice (ONLINE)	3
RNSG 2160	RN Training (Clinical)	1
ENGL 1301	Freshman Composition	<u>3</u>
	Total Hours	7

Summer II

PSYC 2301	General Psychology	<u>3</u>
	Total Hours	3

Fall

RNSG 2213	Mental Health Nursing (ONLINE)	2
RNSG 2161	RN Training (Clinical)	1
RNSG 2308	Maternal/Newborn Nursing and Women's Health (ONLINE)	3
RNSG 2260	RN Training (Clinical)	2
RNSG 2201	Care of Children and Families (ONLINE)	2
RNSG 2263	RN Training (Clinical)	2
MATH 1342	Elementary Statistical Methods	<u>3</u>
	Total Hours	15

Spring

RNSG 2432	Enhanced Concepts of Adult Health (ONLINE)	4
RNSG 2460	RN Training (Clinical)	4
Elective	Fine Arts/Humanities Elective	<u>3</u>
	Total Hours	11

Grand Total	36
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**CURRICULUM FOR ACCELERATED ASSOCIATE DEGREE NURSING PROGRAM
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Spring entry

Credit Hrs

Spring

RNSG 2307	Transition to Nursing Practice (ONLINE)	3
RNSG 2160	RN Training (Clinical)	1
RNSG 2201	Care of Children and Families (ONLINE)	2
RNSG 2263	RN Training (Clinical)	2
RNSG 2308	Maternal/Newborn Nursing and Women's Health (ONLINE)	3
RNSG 2260	RN Training (Clinical)	2
PSYC 2301	General Psychology	<u>3</u>
	Total Hours	16

Mini May

RNSG 2213	Mental Health Nursing (ONLINE)	2
RNSG 2161	RN Training (Clinical)	<u>1</u>
	Total Hours	3

Summer I

ENGL 1301	Freshman Composition	3
MATH 1342	Elementary Statistical Methods	<u>3</u>
	Total Hours	6

Summer Flex/Summer II

RNSG 2432	Enhanced Concepts of Adult Health (ONLINE)	4
RNSG 2460	RN Training (Clinical)	4
Elective	Fine Arts/Humanities Elective	<u>3</u>
	Total Hours	11

Grand Total	36
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**HOWARD COLLEGE ACCELERATED ADN PROGRAM FOR LICENSED VOCATIONAL NURSES
APPROXIMATE COSTS**

PRE-REQUISITE CLASSES (IF NOT ALREADY TAKEN)

BIOL2301 & 2101 A&P I & BIOL2302 & 2102 A&P II (8 hours)

	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$300.00	\$300.00	\$300.00
Tuition/Fees	831.00	1221.00	1617.00
Total for Semester:	\$1131.00	\$1521.00	\$1917.00

BIOL2320 & 2120 Microbiology and PSYC2314 Life Span/Growth & Develop. (7 hours)

	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$275.00	\$275.00	\$275.00
Tuition/Fees	744.00	1089.00	1438.00
Total for Semester	\$1019.00	\$1364.00	\$1713.00

SUMMER I: RNSG2307 & 2160 Nursing Transition & ENGL 1301 Freshmen Composition (10 hours)

	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$600.00	\$600.00	\$600.00
Nursing Fees	300.00	300.00	300.00
Tuition/Fees	925.00	1405.00	1895.00
Total Summer I	\$1825.00	\$2305.00	\$2795.00

SUMMER II: RNSG2213 & 2161 Mental Health Nursing, PSYC 2301 General Psychology (6 hours)

	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$300.00	\$300.00	\$300.00
Nursing Fees	140.00	140.00	140.00
Tuition/Fees	920.00	1251.00	1600.00
Total Summer II	\$1360.00	\$1691.00	\$2040.00

FALL: RNSG2308 & 2260 Obstetrics Nursing, RNSG2201&2263 Pediatrics Nursing (12 hours)

	<u>MATH 1342 Elementary Statistical Methods</u>		
	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$500.00	\$500.00	\$500.00
Nursing Fees	250.00	250.00	250.00
Tuition/Fees	1214.00	1784.00	2368.00
Total Fall Semester	\$ 1964.00	\$2534.00	\$3118.00

SPRING: RNSG2432 & 2460 Enhanced Concepts of Adult Health, Elective: Fine Arts/Humanities (11 hours)

	<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
Books	\$250.00	\$250.00	\$250.00
Nursing Fees	500.00	500.00	500.00
Tuition/Fees	1500.00	2025.00	2562.00
Total Fall Semester	\$2250.00	\$2775.00	\$3312.00

APPROXIMATE COSTS FOR ENTIRE ADN PROGRAM:

<u>In District</u>	<u>Out of District</u>	<u>Out of State</u>
\$9549.00	\$12,190.00	\$14,895.00

ALL COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE WITHOUT NOTICE!!

TRANSITION PROGRAM SELECTION CRITERIA

APPLICANT _____

ACADEMIC YEAR _____

Points are given for Anatomy and Physiology I and Microbiology (lecture grade only).

For any pre-requisite class that is repeated a deduction of -1 point will be made. (i.e. A student who repeats A&P I and makes a "B" will have points of 3 for the class, and a third time 2 points for the class, etc.

**A SELECTION COMMITTEE WILL MEET AND
REVIEW ALL APPLICANTS TO MAKE FINAL DECISIONS.**

PRE-REQUISITE COURSES

POINTS	MICROBIOLOGY (lecture only)	A & P I (lecture only)	TOTAL
2 pts	C	C	
4 pts	B	B	
6 pts	A	A	

TEAS

POINTS	READING	MATH	SCIENCE	TOTAL
2 pts	at least 70%	At least 60%	At least 40%	
4 pts	80% or better	70% or better	50% or better	
6 pts	90% or better	80% or better	60% or better	

**Scores below minimum in each category will result in (zero) "0" points.

TOTAL POINTS MAX POSSIBLE 30

APPLICATION FOR LICENSURE

Prior to submitting an application, an applicant with a criminal history must have a cleared Declaratory Order letter from the Texas Board of Nursing (BON). Information is available at <http://bon.state.tx.us/olv/pdfs/DOapp.pdf>. Please be aware that this may take a year or longer and Howard College has no control over the process. Plan accordingly in order to meet the application deadline of the program for which you are applying. Failure to do a declaratory order may result in dismissal from the program. Any questions or concerns on past offenses, please contact the Board of Nursing directly.

No Yes Are you enrolled, planning to enroll, or have you graduated from a nursing program?

Nursing program name: _____

Location of program: _____
City State

Type of Nursing Program: (circle one) LVN RN

Date of Enrollment: _____ Date of Graduation: _____

1) No Yes *For any criminal offense, including those pending appeal, have you:

- A. been convicted of a misdemeanor?
- B. been convicted of a felony?
- C. pled nolo contendere, no contest, or guilty?
- D. received deferred adjudication?
- E. been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
- F. been sentenced to serve jail or prison time? court-ordered confinement?
- G. been granted pre-trial diversion?
- H. been arrested or have any pending criminal charges?
- I. been cited or charged with any violation of the law?
- J. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?

(You may only exclude Class C misdemeanor traffic violations.)

NOTE: Expunged and Sealed Offenses: While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed may subject your license to a disciplinary order and fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character. (See 22 TAC §213.27)

NOTE: Orders of Non-Disclosure: Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character and fitness.

2) No Yes *Are you currently the target or subject of a grand jury or governmental agency investigation?

3) No Yes Has any licensing authority ever refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

4) No Yes *Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorder, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?

- If "YES" indicate the condition:
- schizophrenia and/or psychotic disorders,
 - bipolar disorder,
 - paranoid personality disorder,
 - antisocial personality disorder,
 - borderline personality disorder

5) No Yes *Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

*Pursuant to the Texas Occupations Code §301.207, information, including diagnosis and treatment, regarding an individual's physical or mental condition, intemperate use of drugs or alcohol, or chemical dependency **and** information regarding an individual's criminal history is confidential to the same extent that information collected as part of an investigation is confidential under the Texas Occupations Code §301.466. If you are licensed as an LVN in the State of Texas and are currently participating in the Texas Peer Assistance Program for Nurses you may answer "NO" to questions #4 and #5.

NOTE: IF YOU ANSWER "YES" TO ANY QUESTION #1 - #5, YOU MUST PROVIDE A SIGNED AND DATED LETTER DESCRIBING THE INCIDENT(S) THAT YOU ARE REPORTING TO THE BOARD, AS WELL AS SUPPORTING DOCUMENTATION. PLEASE REFER TO THE ELIGIBILITY QUESTIONS INSTRUCTIONS FOR MORE INFORMATION.

Attestation/Consent to Release & Use of Confidential Records

I, the NCLEX ® Candidate whose name appears within this Application, acknowledge this document is a legal document and I attest that I understand & meet all the requirements for the type of licensure requested, as listed in sections 301.252, 301.253, 301.452, 301.453, 301.454 and 304.001 of the Nursing Practice Act; 22 TAC §§ 213.27, 213.28, 213.29, 213.30, 213.33; 22 TAC §§ 217.11 and 217.12.

Further, I understand that it is a violation of the 22 TAC § 217.12 (6) (I) and the Penal Code, sec 37.10, to submit a false statement to a government agency; and I consent to release of confidential information to the Texas Board of Nursing and further authorize the Board to use and to release said information as needed for the evaluation and disposition of my application.

I understand that if I have any questions regarding this affidavit I should contact an attorney or the appropriate professional health provider. I will immediately notify the Board if at any time after signing this affidavit I no longer meet the eligibility requirements.

Applicant's Signature: _____

Date: ____ / ____ / ____

*This means a specific Board action, not failure of NCLEX RN/VN/PN.

The Declaratory Order process permits the Board of Nursing to make decisions regarding your eligibility for licensure **prior to entering or completing a nursing program.** If you answered "yes" to any of the above questions, please research the Declaratory Order process at www.bon.state.tx.us, go to Forms, then to Declaratory Orders. The Board of Nursing **will not** make eligibility determinations over the phone and/or email. Eligibility determinations take a minimum of 3-6 months.

GRADUATION FROM THE ADN PROGRAM DOES NOT GUARANTEE THE GRADUATE WILL BE ALLOWED TO SIT FOR THE NCLEX-RN (STATE BOARD EXAMINATION).