

**Memorandum of Understanding**  
**Angelo State University/Howard College *Access ASU* for the**  
**Bachelor of Social Work (B.S.W.) Program**

In order to increase the number of Texas residents completing a bachelor's degree in a Social Worker Preparation Program or Baccalaureate Social Work (B.S.W.) program, Angelo State University (ASU) and Howard College (HC) have agreed to participate in the Angelo State University/Howard College *Access ASU* to the B.S.W. program.

This agreement provides a wide range of services for Howard College students designed to increase awareness about the educational opportunities available at ASU; promote an understanding of the personal and financial value of a college education; encourage currently enrolled students to complete their associate's degree; supply a variety of services via a Web portal system; introduce students to the ASU campus; ensure a more seamless transfer process; and create opportunities for academic collaboration among the faculty.

Angelo State University and Howard College agree that the *Access ASU* program shall include the following:

1. The Admissions Office at Howard College and the Admissions Office at ASU will work together to provide students, who meet admissions standards at ASU, dual admission. This will provide the student with a seamless transition into ASU once the student decides to transfer.
2. Angelo State University agrees to provide HC students enrolled in the *Access ASU* program with an advisor. This advisor will come to the Howard College campus to provide information to the student.
3. If agreed to by participating students, the Office of the Registrar at ASU in conjunction with the Registrar at HC will develop a plan whereby transcript information for students who transferred to Angelo State prior to earning an associate's degree may be reported back to Howard College. Students are required to complete graduation requirements as outlined in the Howard College Catalog before an Associate Degree will be awarded.
4. The Office of Admissions and the B.S.W. Program at ASU and the Advising Office at HC will work together to create degree plans in social work. These degree plans will be made available to advisors at both ASU and HC. See the attached Appendix A.

5. Based on student interest, the Office of Admissions at ASU agrees to sponsor a visitation program specifically for Howard College students in the *Access ASU* for the B.S.W. program. This program shall include, but is not limited to, a tour of campus, access to university information/brochures, and a presentation by the B.S.W. program.
6. The original term of this agreement starts August 22, 2011 and ends August 24, 2012. Thereafter, this agreement shall automatically renew on an annual basis unless thirty (30) days written notice of intent to terminate the agreement is given by either party to the agreement.
7. Either party may terminate this agreement at any time, with or without cause, by giving the other party thirty (30) days written notice of its intent to terminate the agreement. However, students assigned to the program when termination notice is given shall be permitted to complete their current semester.
8. Nothing in this agreement is intended nor shall be construed to create an employer/employee relationship between contracting parties. The sole interest and responsibility of the parties is to ensure that the services covered by this agreement shall be performed and rendered in a competent, efficient, and satisfactory manner.
9. Neither party shall have the right to assign or transfer their rights to any third parties under this agreement without the prior written consent of the other party.
10. This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas. Venue will be in accordance with the Texas Civil Practice and Remedies Code and any amendments thereto.
11. This agreement may be amended in writing to include any provisions that are agreed to by the contracting parties:

Notice to ASU shall be mailed to:

Joel L. Carr, Ph.D., LCSW  
Social Work Program Director and Assistant Professor  
Angelo State University  
Department of Psychology, Sociology, and Social Work  
ASU Station #10907  
San Angelo, Texas 76909-0907

AND

Kevin J. Lambert, D.M.A.  
Dean, College of Liberal and Fine Arts  
ASU Station #11031  
San Angelo, Texas 76909

Notice to HC shall be mailed to:

Amy Burchett, Ed.D.  
1001 Birdwell Lane  
Big Spring, Texas 79720

Angelo State University

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Dr. Joseph C. Rallo, President

\_\_\_\_\_  
Date

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Dr. Kevin J. Lambert, Dean, College of Liberal & Fine Arts

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Joel L. Carr, Director, Social Work Program

\_\_\_\_\_  
Date

Howard College

\_\_\_\_\_  
Dr. Cheryl Sparks, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Amy Burchett, Vice President

\_\_\_\_\_  
Date